

WORK EDUCATION AGREEMENT: Standard Work Site

A standard work site is defined as a location, other than a work site created specifically for work experience:

- a) at which a worker performs the tasks and the responsibilities related to an occupation or a career under the general supervision of a work-site employer; or
- b) at which a self-employed person performs the tasks and responsibilities related to that person's self-employment.

Students at a standard work site are covered by the Workers' Compensation Act.

Students and parent(s) / guardian(s) must be aware that Workers' Compensation Board coverage is in effect only for the dates and times specified below.

The parties to this agreement are the Board of School Trustees of School District 75 – Mission, the employer, the parent(s) or guardian(s) of the student, and the student. By their signatures the parties indicate their agreement to the terms and conditions on the reverse side of this agreement.

STUDENT: STUDENT NAME: _____ STUDENT ADDRESS: _____ _____	Home Tel. # _____ Cell # _____ Birth date: _____ Program: <u>WEX 12</u> Student's Signature: _____
EMPLOYER: BUSINESS NAME: _____ _____ BUSINESS ADDRESS: _____ _____	Contact: _____ Title: _____ Tel. #: _____ Fax. #: _____ E-mail address: _____ Supervisor's Signature _____ Date of Signing: _____
PARENT / GUARDIAN: PARENT NAME: _____ PARENT ADDRESS: _____ _____	Home Tel. #: _____ Bus. Tel. #: _____ Cell # _____ Parent / Guardian's signature _____ Date of Signing: _____
BOARD OF SCHOOL TRUSTEES – MISSION SCHOOL DISTRICT (School District officials, employees or representatives acting within the scope of their employment) Principal: Mr. Wade Peary Principal's Signature: _____ Date of Signing: _____	Tel. #: 604 826 7191 Fax #: 604 814 0447 Riverside College 33919 Dewdney Trunk Rd Mission, BC V2V 4Y5 E-mail Address: douglas.mcneill@mpsd.ca Advisor: Douglas McNeill Advisor's Signature: _____ Date of Signing: _____
WORK SITE PLACEMENT DATES / HOURS <i>(W.C.B. coverage is only in effect during the dates and times specified below or at such other times as may be agreed upon by the employer, school district and student, and established in writing.) If a student is employed by the work site employer beyond the days and hours agreed upon by the work site employer, school district and student, none of the provisions of this agreement apply.</i> This agreement will be in effect from _____, 20__ until _____, 20__ unless it is ended at an earlier time. DAYS & HOURS OF THE WORK EXPERIENCE PLACEMENT: The Student agrees to perform those duties, without payment, as assigned by the Work site Employer on the days and hours indicated or other such days/hours as may be agreed upon by the Employer, Student and the Board. (Worker's Compensation Board coverage is only in effect during the time specified below): DAY(S); <input type="checkbox"/> MONDAYS <input type="checkbox"/> TUESDAYS <input type="checkbox"/> WEDNESDAYS <input type="checkbox"/> THURSDAYS <input type="checkbox"/> FRIDAYS <input type="checkbox"/> SATURDAYS <input type="checkbox"/> SUNDAYS HOURS: _____ TO _____	

GENERAL CONDITIONS: STANDARD WORK SITE TERMS OF AGREEMENT

1. **STUDENT DUTIES:** It is expected generally the student's duties will be as follows:

The student agrees to comply with the Work Site Employer's rules and all applicable safety regulations. Special Rules and Regulations are to be communicated by the Work Site Employers to the Student.

2. **WORKERS COMPENSATION ACT INJURY COVERAGE:** Students, 15 years of age and older, in a Work Experience placement at a standard worksite are covered by the Workers' Compensation Act and are considered to be workers of the Government of the Province of British Columbia for Worker's Compensation purposes only. If a student works outside the times specified above, they may not be eligible for Workers' Compensation Board coverage. Coverage is limited by the terms and conditions set out in the Minutes of the Workers Compensation Board dated January 29, 2008.
3. **SUPERVISION:** The student agrees to be under the direct supervision of the Worksite Employer and the Worksite Employer agrees to supervise the student at all times during the Work Experience placement. The Employer shall, at all times, permit the Board or its representatives access to the employment site and the student.
4. **SITE SAFETY ORIENTATION:** The Worksite Employer will provide to the Student work specific safety training and will not permit the Student to perform any duties until the Student has all safety equipment/knowledge required for the tasks to be performed by the Student.
5. **TRANSPORTATION:** The parties agree that the parent(s) or guardian(s) and the Student are solely responsible for the Student's transportation to and from the Worksite.
6. **EVALUATION:** When requested by the School Board, the Worksite Employer will evaluate the Student's performance of the Student's duties; report that evaluation in the form required by the School Board, and consult with School Board representatives about the evaluation.
7. **NOTICE OF INJURY:** The Worksite Employer will, if a Student is injured, immediately report the occurrence of injury to the School Board by contacting an Administrator from the Student's School. During out of school hours, contact the parent/guardian directly.
8. **INDEMNITY AGREEMENT:** The School District agrees to indemnify and hold harmless the employer, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise out of the negligent acts or omissions of the School District, the School District's employees or agents, or the students, in their performance of this agreement, unless such negligent acts or omissions are at the direction of or occasioned by the employer, its employees or agents. The employer agrees that it will not require any student to perform any task unless such task might reasonably be expected to be within the scope of the student's training and abilities.
9. **LIABILITY COVERAGE:** The School District shall maintain liability coverage to protect the School District, the School District's employees and agents, and the students during their performance of this agreement. The School District will not be responsible for any loss or damage to the employer's property unless such loss or damage is due to the willful acts or omissions of the student or is caused by the student acting outside the student's authorized duties.
10. **MINIMUM AGE:** The parent(s) or guardian(s) of the Student warrant that the Student is 15 years of age or older at the date of this Agreement.
11. **EFFECT ON EMPLOYEES:** The Worksite Employer agrees that the placement of the Student will not affect the job security of any employee of the Worksite Employer and will not affect the Worksite Employer's hiring practices. The placement of the Student will be in addition to the Worksite Employer's full complement of employees. The Student will not be a replacement for any employee.
12. **TERMINATION OF THE AGREEMENT:** Any party to this Agreement may terminate it, at any time, by giving notice to all other parties at the addresses shown in the Agreement.
13. **REFERENCE:** In this Agreement a reference to the School Board includes School Board officers, employees or representatives acting within the scope of their employment.
14. **CONFIDENTIALITY:** The Board retains the right to disclose to the employer whatever information is necessary regarding the student to be supervised. At the same time, the employer agrees to keep such student information confidential and not to disclose it without the consent of the students and/or School Board.

